



Ware Academy Summer Preschool Program



*Please complete a form for each child.

Child's Name _____ Nickname _____
(Last) (First) (Middle)

Address: _____ Age _____ Birth Date _____
(Street) (City)

This twelve-week program is designed for children who will be three years of age on or before May 31, 2019 to children that will not be five years of age until August 31, 2019. The camp will be in session Monday through Friday beginning on June 3, 2019, and commencing on August 23, 2019. The following holidays will be observed: July 4, 2019, the program will not be in session.

The cost of the program is \$138 per week. Any current Ware Academy student reenrolled for the 2019-2020 school year as well as any new student who enrolls prior to the camp start date will pay a weekly fee of \$125.

A deposit of \$100 is due upon enrollment in the Summer Preschool Program via cash, check, money order or credit card. It may also be added to your account if already enrolled in the FACTS program.

Please select a payment plan from the following options:

- A. Pay 100% of the tuition directly to the school via cash, check, money order or credit card by June 30, 2019.
- B. Pay tuition in (3) monthly installments due on the 5th or 20th of each month.
- C. Twelve weekly installments due on the Friday of each week.

Payments through FACTS are preferred; however, payment options may be arranged with Ware Academy's Business Officer, Michael Cook. Any payments made with a credit card are subject to a 3% convenience fee.

A payment which is not received by the specified date or which is returned for insufficient funds is subject to a \$15 return fee as well as any other recovery fees incurred by the school. Any payment that is more than two weeks delinquent will result in the child being removed from the program.

Signature of Responsible Party

Date

Child's Name _____



Discipline Plan

The program's philosophy of discipline is based on respect for the child's self-esteem, setting reasonable limits and consequences and encouraging increased self-discipline. Only constructive methods of discipline shall be used to promote good behavior. The staff will work with the camper and cooperate with the parents to resolve any problems that may arise.

When inappropriate behavior occurs, we will:

- * Redirect behavior
- * Discuss the problem with the student to determine the causes and help find ways to resolve it.

At times it may be necessary for the following:

- * Separate a child from the group (with supervision) allowing him/her to think about the situation. A child may rejoin the group when he or she is prepared to cooperate with others.
- * Give time out from play period, free time or group activities.

If a child's behavior consistently disrupts the flow of the program, physically or emotionally harms others, and otherwise conflicts with the program rules and guidelines, parents will be notified of the child's actions at pick up or via phone conversation. In the event that the behavior(s) persist after all reasonable attempts have been made to address the behavior, the child may be dismissed from the program at the discretion of the Ware Academy Summer Preschool Program staff.

I have read and understand the discipline plan of the Ware Academy Summer Preschool Program and agree to abide by its provisions.

Parent/Guardian Signature

Date



Child's Name _____

Parent/Guardian Information

Which parent do we contact first? _____

Parent/Guardian 1:

Relationship to Child: _____

Name: _____

Home Address: _____

City/State/Zip: _____

Primary Phone: _____

Email: _____

Employer: _____

Marital Status: _____

Parent/Guardian 2:

Relationship to Child: _____

Name: _____

Home Address: _____

City/State/Zip: _____

Primary Phone: _____

Email: _____

Employer: _____

Marital Status: _____

Emergency / Pick Up Authorization

The following may be contacted in case of an emergency and are authorized to sign out and pick up my child.

***PLEASE PROVIDE COPIES OF COURT ORDERED CUSTODY ARRANGEMENTS TO PREVENT ANY UNAUTHORIZED RELEASE OF STUDENTS.**

1. Name: _____

Address: _____

City/State/Zip: _____

Primary Phone: _____

Secondary Phone: _____

Relationship: _____

3. Name: _____

Address: _____

City/State/Zip: _____

Primary Phone: _____

Secondary Phone: _____

Relationship: _____

2. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Relationship: _____

4. Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Relationship: _____



Parent Code of Conduct

I understand the at the policies and procedures of the Ware Academy Preschool Summer Program are in place for the safety of my child and the Ware Academy staff. I pledge to respect and obey these rules as they pertain to me as a parent. I understand that failure to adhere to these policies could result in my child's removal from the program.

Photo Release

I grant Ware Academy, its agents and the news media, the rights to use photographs of my child for promotional or news purposes (press releases).

I give permission for photos to be used.

I do not give permission for photos to be used.

Parent/Guardian Signature

Date



Child's Name _____

Doctor Information

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Dentist Information

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Medical Insurance Information

Carrier: _____

Insurance Number: _____

Group: _____

Ins. Group Number: _____

Policy Holder's Name: _____

Plan Begin Date: _____

Dental Insurance Information

Carrier: _____

Insurance Number: _____

Group: _____

Group Number: _____

Policy Holder's Name: _____

Preferred Hospital Information

Name: _____

Address: _____

Phone: _____

Allergies, etc..

Please list any allergies, medical problems or physical ailments your child may have.

Please list any special assistance your child may require:

Parent/Guardian Signature

Date