



# WARE ACADEMY FORMS REQUIREMENTS

*All forms listed below are required and must be submitted to Ware prior to the first day of school.*

## Health and Immunization

For **new** students to Ware Academy - Virginia State law requires documentary proof of immunizations of all students prior to admission by a school. Admission to Ware Academy can not be considered complete until a copy of current immunization records has been submitted.

For **current and new** students - documentary proof of adequate age-appropriate immunizations with the prescribed number of doses of vaccine must be provided periodically to the school. Updated immunization records must be provided to Ware Academy for all students entering Kindergarten and Sixth Grade. These records will then be reported to the State.

In addition, students that participate in Junior Varsity or Varsity sports are required to provide the school with proof of a physical examination each year. Sports physicals must be completed no earlier than June of each year in order to cover the school sports period (i.e., a physical in the month of June will cover the period through the following May).

*A copy of the State School Entrance Health Form, which includes both annual physical and immunization sections, is posted on the Ware Academy website. Forms are also available from the school office.*

## Emergency Information and Permissions

The following forms allow the school to contact appropriate individuals during both emergency and important non-emergency situations, or grant specific permissions as explained below. All forms listed below can be downloaded from the school's website under the Main Office page under Current News.

- **Department of Social Services Child Registration Form** (2-sided).  
This form is required by the State and must be on file for all students in case of an emergency (whether participating in the AfterCare Program or not).
- **Statement of Notification Form**  
A signed copy of this form must be submitted for each child attending Ware Academy. The Code of Virginia requires schools to report the presence or suspected presence of any epidemic or outbreak situation.
- **General Information Form**  
Provides detailed contact information for parents and/or other designated persons to be contacted in case of both emergency and non-emergency situations that may arise.
- **Transportation Information Form**  
This form provides permission for persons other than parents to take a child from the school. Please note that if someone is not listed on this form, the child will not be released to them without an authorizing note or phone call to the office. Also note that no student will be allowed to participate in any off-campus field trips, sports activities, etc. without specifically granting permission on this form.
- **Photo Release Form**  
On occasion, students may be photographed and those photos used in school publications or for marketing. Enrollment at Ware implies permission to publish photographs or interviews. The Photo Release Form confirms that permission or notes any exceptions.
- **Grandparent Information and Update Form**  
This form provides contact information so grandparents may be notified of events or programs in which their grandchild will participate or those of interest to the school community. Ware families may elect to limit information sent to grandparents.